



**DEMOCRATIC SERVICES**

Dealt with by:	Greg O'Brien	Switchboard:	01895 837200
Your Ref:		Fax:	01895 837277
My Ref:		e-mail:	greg.obrien@southbucks.gov.uk
Date:	2 December 2009	Direct Line:	01895 837227

Dear Councillor

**AUDIT COMMITTEE**

The Audit Committee will be held as follows:

DATE: THURSDAY, 10TH DECEMBER, 2009  
TIME: 6.00 PM  
VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

J.A. BURNES

**Director of Resources**

**To: Members of the Audit Committee**

Mr Hollis (Chairman)  
Mr Binns  
Mr Thomson

Mr Chapman (Vice-Chairman)  
Mr Bullock  
Mrs Wallis





## **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## **A G E N D A**

1. **Apologies for absence**
2. **Minutes**  
To confirm the minutes of the meeting held on 24 September 2009. (Pages 1 - 4)
3. **2007/08 and 2008/09 Accounts**  
To receive an oral update on progress with issuing the opinion on the 2007/08 and 2008/09 SBDC Accounts.
4. **Internal Audit Plan 2010/11**  
To receive presentation from RSM Bentley Jennison.  
(Draft schedule of possible Audit coverage enclosed) (Pages 5 - 8)
5. **Internal Audit Update Report**  
To consider report of RSM Bentley Jennison. (Pages 9 - 36)
6. **Materiality**  
To consider report of the Director of Resources. (Pages 37 - 38)
7. **Statement of Accounts 2010/11 Implementing IFRSs - Update report**  
To consider report of the Director of Resources. (Pages 39 - 44)
8. **Work Programme**  
To receive the current work programme of the Audit Committee. (Pages 45 - 46)
9. **Any Other Business**  
To consider any other business which the Chairman decides is urgent.
10. **Exclusion of Public**  
The Chairman to move the following resolution:-

“That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.”

11. **Farnham Park Charitable Trust - Appointment of External Auditors**

To consider report of the Director of Resources.

(Pages 47 - 48)

The next meeting of the Committee is due to take place on Thursday, 25 March 2010